



To: Board of Directors  
From: Dan Hudson, Interim Executive Director  
Subject: Board of Directors Meeting Update  
Date: August 28, 2024 Board of Directors Meeting

**SUMMARY: This memo provides a staff update in lieu of Executive Committee recommendations.**

**RECOMMENDATION: For discussion and direction.**

The Executive Committee did not have a quorum this past Friday. Those present discussed certain matters informally. Following the meeting, staff reviewed the items discussed and offer this memo with supplemental information:

1. There is no ADDENDUM with Executive Committee recommendations this month.
2. Meeting Schedules, Item 4.b, pages 25-26 of the Agenda Packet. The fourth Wednesday regular meeting schedule conflicts with Thanksgiving and Christmas.
  - a. Thanksgiving. November 13<sup>th</sup> is preferred over the November 20<sup>th</sup> date suggested in the Agenda Packet.
  - b. Christmas. The December schedule conflicts with both Christmas and the Annual Awards luncheon scheduled for December 13<sup>th</sup>. During the November Board meeting, the Board may determine to cancel the December meeting, if there are no time sensitive matters pending. Alternatively the Board may reschedule the December meeting if there are matters needing immediate attention.
3. Project Sailfish, Item 5.b., pages 28-29 of the Agenda Packet. Staff received permission to report the name of the company, Power Systems Manufacturing (PSM) of Jupiter, Florida.
  - a. Therefore, we are able to distribute the Executive Summary submitted to Martin County (see attached Executive Summary), providing more details on the project.
  - b. Additionally Lonnie Houck III, Director of Workshop Operations, plans to be present for the August 28<sup>th</sup> meeting.

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