



Executive Committee Meeting Minutes

Friday, June 20, 2025

Children's Services Council of Martin County, 101 SE Central Pkwy, Stuart, FL 34994

Present: Susan Rabinowitz, , Eric Kiehn, Angela Browning, PhD, Lauren Abbott

Excused: Dan Romence

Absent: Ken Norman (Counsel)

Staff: William Corbin (Executive Director), Inez van Ravenzwaaij (Director, Programs & Partnerships), Troy McDonald (Director, Existing Industries & Business Development), Brittany Truong (Office Administrator), George Stokus

1. **Call to Order, Pledge of Allegiance and Roll Call:** Susan Rabinowitz called the meeting to order at 8:31 AM. A quorum was established by roll call.

2. Comments

- a. **Public Comments:** None
- b. **Partner:** None
- c. **Executive Director Report:** William Corbin provided a brief overview.

3. Approvals

- a. Minutes
 - I. Executive Committee Meeting Minutes – May 23, 2025: Eric Kiehn motioned to approve the minutes as presented and was seconded by Angela Browning, PhD. The motion passed unanimously.
 - II. Board of Directors Meeting Minutes – April 23, 2025: Eric Kiehn recommends approval of the April 23, 2025, minutes as presented and seconded by Lauren Abbott. The motion passed unanimously.
 - III. Board of Directors Meeting Minutes – May 28, 2025: Eric Kiehn recommends approval of the May 28, 2025, minutes as presented and was seconded by Angela Browning, PhD. The motion passed unanimously.
- b. Financials
 - I. May 2025: William Corbin provided an overview of the financials for May. Discussion ensued among the Executive Committee members. A



motion to receive the May financials was made by Lauren Abbott and seconded by Eric Kiehn. The motion passed unanimously.

c. Other

- I. Executive Director Review Process: The Executive Committee discussed the process and agreed to conduct the review during the Executive Committee meeting on July 18, 2025.

4. Reports & Presentations

- f. **Budget Update:** William Corbin provided updates to the budget. Discussion from the committee followed. George Stokus will provide a letter at the Board of Directors meeting of the expectations of the Business Development Board of Martin County.

5. Board Member Items & Discussions:

- a. **Award Selection Committee:** The Executive Committee agreed to have the Award Selection Committee following the Board of Directors Meeting in July. They requested to have the books a week in advance to prepare.

6. Comments: None

7. Adjourn: 10:12 AM



Approved by:

Susan Rabinowitz
Susan Rabinowitz, Chair

7/10/2025
Date

Prepared by:

Brittany Truong
Brittany Truong, Office Administrator

07/13/2025
Date

Minutes Approved on 07/18/2025

